



1015 Mark Avenue • Carpinteria, CA 93013
 1.800.892.4772 (toll-free) • 1.805.745.8111 (international)
issaonline.edu



Professional Certification Renewal Application

Page 1 of 2

Personal Information

Last Name	First Name	Middle Name
Name as you would like it to appear on your certificate		
Street Address		
City	State	ZIP
Email	Phone	

Renewal Checklist

Requirements for Renewal

- Documentation of 20 continuing education units with report form (see page 2 of this application)
- Completed ISSA-approved online CPR/AED/First Aid course (automatically updates ISSA database) -or- copy of current CPR/AED/First Aid card
- Renewal Fee* and
- Late Fee** (if not post-marked by expiration date)

All items must be submitted with your application. If any of the requirements are missing, your application will not be accepted.

Fees (non-refundable)

- *Renewal Fee:
- \$0 if all 20 CEUs are earned via ISSA certification or college courses
 - \$99 if earned outside of ISSA
- **Late Fee
- 3 months to 6 months: \$40
 - 6 months to 12 months: \$50

Payment

\$ _____ Renewal fee		
\$ _____ Late fee		
\$ _____ Total	Check number	Money order number
Credit card number	CVV	Expiration
Cardholder name	Cardholder signature	

Declaration of Accuracy

By signing this Renewal Application, I attest that the information I have submitted concerning my Continuing Education is truthful. I am aware that any and all of my ISSA certifications may be revoked if there is evidence to support that I have falsified any information concerning my reported participation in continuing education activities. This Renewal Application is not valid until it has been accepted by an authorized representative of ISSA.

Signature	Date
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Professional Certification Renewal Application: CE Report Form Page 2 of 2

Name	Email:
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20 CE hours are required every two years.

Attach photocopies of the documentation **for each course** listed below. Credit will not be awarded without corresponding documentation. For college courses, please attach an official school transcript. Unofficial transcripts are not accepted.

Return pages 1 and 2 of the Professional Certification Renewal Application to ISSA. **We must have both pages** on file for you.

Date Completed:	Course Name:	Provider (company offering the course):	Credit Value:

For Office Use Only

Renewal date	Date received	Requirements met	Date processed
Resubmit notice sent	Agent	Notes	

Post Course Completion Job Questionnaire

Dear Student:

ISSA conducts surveys regularly to assist our ongoing efforts and ensure that our education, delivery, service and support ultimately result in competent trainers who are prepared and able to do their job as certified fitness trainers. We need your help to evaluate, improve ourselves, and ensure we stay in compliance with the regulations of the US Department of Education, CA BPPE, National Board of Fitness Examiners (NBFEE), and the Distance Education Accrediting Commission (DEAC).

We understand that you are in the process of renewing your Professional status with the ISSA. Please take a few minutes to complete the survey and return it along with your renewal application.

Thank you for your valuable assistance in this matter. We appreciate any insights to help strengthen our organization and students. By responding you are helping future generations of ISSA students.

Sincerely,

Patrick Gamboa

Patrick Gamboa, COO

- After enrolling with the ISSA did you enter into a fitness related occupation?
 Yes No
- After completing your program did you enter into a non fitness related field?
 Yes No
- After enrolling with the ISSA did you decide not to enter the labor force?
 Yes No
- After enrolling with the ISSA did you obtain the knowledge and skills necessary for employment as a certified fitness professional?
 Yes No
- Were you gainfully employed or self employed within 6 months of completing the course?
 Yes No
- How long after enrolling with the ISSA did you gain employment and or begin earning money on your own as an independent contractor?
 1 – 5 weeks 16 – 20 weeks
 6 – 10 weeks 21 – 25 weeks
 11 – 15 weeks 26 + weeks
- How much are you currently earning per year in your part time or full time employment?
 \$0 - \$5,000 \$30,001 - \$35,000
 \$5,001 - \$10,000 \$35,001 - \$40,000
 \$10,001 - \$15,000 \$40,001 - \$45,000
 \$15,001 - \$20,000 \$45,001 - \$50,000
 \$20,001 - \$25,000 \$50,001 +
 \$25,001 - \$30,000
- On average how much do you earn per hour per session?
 \$6 - \$8 \$21 - \$25
 \$9 - \$10 \$26 - \$30
 \$11 - \$15 \$31 +
 \$16 - \$20
- On average how many clients do you train per week?
 1 – 5 21 – 25
 6 – 10 26 – 30
 11 – 15 30 +
 16 – 20
- On average how many incidents of liability and or injury have you been associated with?
 0 3 – 4
 1 – 2 5 +
- After enrolling with the ISSA were you informed of options available to you regarding expanding your base knowledge as a certified fitness trainer?
 Yes No
- After enrolling with the ISSA did you decide to pursue specializations? If not... why?

